



VOLUNTEER CALL-OUT

OPPORTUNITIES FROM 4-20 SEPTEMBER



TELSTRA
PERTH
FASHION
FESTIVAL

SEPTEMBER
6-17 • 2017



Image Credit: Stefan Gosatti

VOLUNTEER CALLOUT

Telstra Perth Fashion Festival are looking for volunteers to be part of the action. Want to be part of something BIG?

Now in its 19th year, the Telstra Perth Fashion Festival is WA's premier and largest fashion festival delivering to an audience of upwards of 45,000 people.

Currently TPF are looking for volunteers in two important and exciting areas: **Front of House** and **Back of House**. Volunteers gain first hand experience, skills development, a sense of community and achievement.

To volunteer please read through this document and send requested details to:

volunteer@perthfashionfestival.com.au

Applications close on **Wednesday 9 August 2017**.



ABOUT THE VOLUNTEER PROGRAM

Often deemed to be the most visible face of the Festival, our Volunteer team is an integral part of what makes this event such a success.

Those volunteers working Front of House are often the first point of contact that the general public, and indeed our VIP guests, have with the Festival and therefore it is important to realise that you are all official representatives of TPF and have the ability to make an incredible first impression.

Volunteers will have the opportunity to see and experience firsthand how an event of this magnitude comes together, right down to the last second. On behalf of The Telstra Perth Fashion Festival team, we would like to welcome you along for the ride!

ROLE SUMMARIES

BACK OF HOUSE

COMMITMENT

- All volunteers are to attend training and induction sessions as well as their rostered shifts

JOB DESCRIPTION

- The BOH team will assist festival staff with onsite event support throughout the duration of the festival

RESPONSIBILITIES

- Assist with transporting and steaming of garments, dressing models and assisting backstage

SELECTION CRITERIA

- Female only (due to the nature of the position), ability to cope in high stress situations, and problem solving skills

FRONT OF HOUSE

COMMITMENT

- All volunteers are to attend the training and induction sessions as well as their rostered shifts

JOB DESCRIPTION

- The FOH team will assist festival staff with onsite event support throughout the duration of the festival

RESPONSIBILITIES

- Assisting staff front of house, ushering, gift bags, liaising with VIPs and event setup

SELECTION CRITERIA

- Well presented, great communication and time management skills

Confidence and a can do attitude are key!

RECRUITMENT

All volunteers are subject to screening and approval of Telstra Perth Fashion Festival Management. Recruitment of Volunteers shall also take into account TPF's commitment to the arts, fashion, styling, events and environment. Previous volunteer/paid work experience in events will be highly regarded.

INDUCTION

All volunteers shall be offered appropriate information and on the job training to carry out their functions and be provided an induction to the organisation and expectations of volunteers.

*TPFF is proud to have **CROWN PYRAMID** as our official **FASHION PARAMOUNT** venue for 2017. As part of their Occupational Health & Safety policy it is a requirement for all external parties conducting work on their premises to undergo an induction program at Crown. Details of the induction will be distributed in the coming weeks.

APPLY

If these roles sound like you and you are passionate about helping to execute an exciting 2 weeks of events, please email a copy of your **RESUME** and a **COVER LETTER** to Gabriel at:

volunteer@perthfashionfestival.com.au

PLEASE MAKE SURE YOUR COVER LETTER CONTAINS THE FOLLOWING DETAILS:

- Your name
- Your age (as events are generally restricted to 18+)
- Contact details
- Area which you are applying for: BOH or FOH
- Why you'd love to be part of the Telstra Perth Fashion Festival
- Any relevant industry experience
- The hours you are available: Weekday DAY/Weekday NIGHT & Weekend DAY/Weekend NIGHT.

GOOD LUCK WITH YOUR APPLICATION!

